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Issue 001

November 2019



◆ Building Organizational Financial Management Capacity ◆

RESPECT ◆ RESPONSE ◆ RESULTS

Message from the Project Director



Sheree Hukill
TFMC Project Director

Welcome to the first edition of the OVC Tribal Financial Management Center (TFMC) Newsletter. OVC TFMC provides training, technical assistance, and resources to support American Indian and Alaska Native communities as they successfully manage the financial aspects of their federal awards. We are delighted to introduce you to our team and the services we provide tribal grantees and those seeking OVC funding for the first time. Financial and Project Specialists are ready to hear from you!

OVC Tribal Financial Management Center (TFMC) offers the following support:

Training and Technical Assistance (Onsite and Virtual) ◆ Webinars
Regional Training ◆ Resources and Tools ◆ Peer Learning Circles

[Click to Request Support from TFMC](#)

Meet the TFMC Team

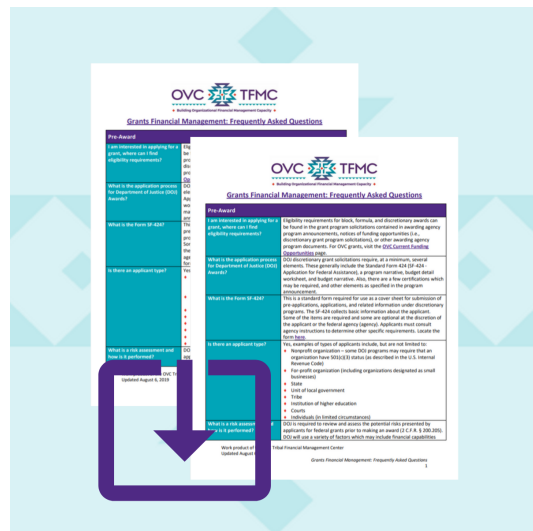


We are eager to connect with you to learn more about your programs and support your efforts. During September and October, members of the team traveled to North Dakota, Oklahoma and Alaska to meet with grantees, to learn more about each of their communities as well as the important work they do to support victims. We look forward to visiting additional grantees in the very near future.

Latest Tools and Resources

Download the Grant Financial Management: Frequently Asked Questions PDF Resource

A concise and easy to follow resource compiled from the grants financial management questions received from tribal grantees.



[Download](#)



We are pleased to announce the launch of our website which features important reminders, upcoming events and financial management tools and resources. **Visit us at OVCTFMC.org.**

Latest Event

OVC TFMC hosted its first webinar on Post-Award Grant Management (November 14) with more than 100 participants. Attendees reviewed and learned how to comply with grant agreements including when and how to submit administrative, financial, and audit reports; how to draw down grant funds; and our most frequently requested topic – how to execute budget modifications. The session was recorded and will be posted on the TFMC website before the end of the month. **You may also send an email to TFMC@OVCTFMC.org to request a copy of the recording once it is available.**



Self Care

Welcome to our section on Self-Care! We work in very stressful times and environments. Self-care is essential to living our best lives. For those who may not be familiar with what self-care actually is, self-care is any activity we do deliberately to care for our mental, emotional, and physical health. Although it's a simple concept in theory, taking care of our ourselves is something we often overlook. Good self-care is critical to improved mood, less anxiety, and better mental and physical health.

To learn more about self-care, see this [TEDX video](#) where Susannah Joy Winters, a professional kayaker, mom and entrepreneur discusses the four components of self-care. We look forward to sharing our self-care techniques with you in our issues to come, and please share your ideas with us.

Reporting Requirements

Federal Financial Reports (known as the "SF-425" or the "FFR") are due quarterly as follows:

Reporting Quarter

January 1 - March 31

April 1 - June 30

July 1 - September 30

October 1 - December 31

Due No Later Than

April 30

July 30

October 30

January 30

GMS Semi-Annual Progress Reports are usually due as follows or as listed in the solicitation:

Reporting Period

January 1 - June 30

July 1 - December 31

Due by (no later than 30 days after the end of the reporting period):

July 30

January 30

GMS Help Desk: 888-549-9901

GMS Email: GMS.HelpDesk@usdoj.gov

Log into GMS: <https://grants.ojp.usdoj.gov/gmsexternal>

Quarterly PMT and Financial Status Reports are usually due as follows or as listed in the solicitation:

Reporting Period

January 1 – March 31

April 1 – June 30

July 1 – September 30

October 1 – December 31

Due by (no later than 30 days after the end of the reporting period):

April 30

July 30

October 30

January 30

OVC PMT Help Desk Phone Number: 844-884-2503

OVC PMT Helpdesk Email: ovcpmt@usdoj.gov

OVC PMT Website: <https://ojpsso.ojp.gov/> using your email and password

Photos While On-Site In Alaska

Views of the breathtaking landscape from the TFMC October visit to a few of the FY18 VSSA Alaskan grantees.



Photos used with permission from Brandy Brush, TFMC Financial Specialist.



Contact the TFMC Virtual Support Center

Ask questions and/or request individualized grant financial management training and technical assistance by calling the Tribal Financial Management Center (TFMC) Virtual Support Center 703-462-6900 or emailing TFMC@OVCTFMC.org.

OVC Tribal Financial Management Center (OVC TFMC) provides **training, technical assistance, and resources** to support American Indian and Alaska Native communities as they successfully manage the financial aspects of their federal awards. OVC TFMC also offers support via our Virtual Support Center (VSC) to Office of Victims of Crime (OVC) grantees and those seeking federal funding from OVC for the first time. **Email questions or requests for grant financial management technical assistance to TFMC@OVCTFMC.org.** Visit OVCTFMC.org for additional resources and information.

Has your grant or financial point of contact recently changed?

Reach out to TFMC@OVCTFMC.org.

To change how you receive these emails [update your preferences](#).
If you no longer wish to receive any emails from OVC TFMC, [unsubscribe from this list](#).

Contact the Virtual Support Center TFMC@OVCTFMC.org or 703-462-6900

