

# **U.S. Department of Homeland Security**

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## **Office of State and Local Government Coordination and Preparedness**



## **Fiscal Year 2005 Commercial Equipment Direct Assistance Program (CEDAP) Guidelines**

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*Managed by the SLGCP System Support Division*

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**March, 2005**



## **FORWARD**

Since its inception, the Department of Homeland Security (DHS) has stressed regional response, mutual aid, and the need for equipment interoperability, all of which are vital components in our nation's ability to prepare for, or prevent the next terrorist attack. The Office of State and Local Government Coordination and Preparedness (SLGCP) continues to assist State and local agencies across the country with resources that build on a strong preparedness philosophy. SLGCP is pleased to announce a new and innovative pilot program designed to transfer equipment that have previously been out of reach to the nation's smaller jurisdictions. Jurisdictions in suburban, rural and border areas are encouraged to apply for Commercial Equipment Direct Assistance Program (CEDAP) equipment, especially if this equipment will be used to enhance regional response or mutual aid, and improve the potential for interoperability of equipment items or systems shared or used by neighboring jurisdictions.

The Commercial Equipment Direct Assistance Program (CEDAP) will be offered in two phases in fiscal year (FY) 2005. Phase I of the CEDAP program begins in March, 2005 and represents \$8 million in equipment transfers. Phase II will begin in May or June, 2005 and will consist of an additional \$24 million in equipment that will be transferred before the end of September, 2005.

Phase I allows SLGCP to transfer equipment and specialized training already under Federal contract. Most of CEDAP Phase I equipment is drawn from the DHS Prepositioned Equipment Program (PEP), a model program for interoperability and standardization of first responder equipment. Phase I includes personal protective equipment, detection and sensor devices, information sharing software for law enforcement operations, and communications interoperability equipment. Phase II of the CEDAP program will add extra PEP items and new equipment to the Federal contract list. This will allow SLGCP to procure and deliver the desired equipment and training to jurisdictions that need them most, in the required timeframe.

Phase I of the CEDAP program will be available online at [www.rkb.mipt.org](http://www.rkb.mipt.org), and begins with a 15-day application review and "prepare to submit" period. Prospective applicants should use this opportunity to determine if they meet the eligibility criteria, download and study the application with their colleagues, and ask questions or seek guidance from the CEDAP program office if they need assistance. After this "prepare to submit" period, the application will be available for online submission from the Web site. All of the relevant dates for the program will be available on the Web site. Questions about the CEDAP program should be directed to the SLGCP Centralized Information and Scheduling Desk (CSID) at 1-800-368-6498. The CSID may route your question to SLGCP's technical agent for the CEDAP program located at Ft. Huachuca, Arizona. A staff of highly trained professionals at Ft. Huachuca is standing by ready to answer your equipment or application questions.

This important program will demonstrate that SLGCP has addressed the special needs of smaller agencies. We anticipate that CEDAP will provide substantial assistance where it is most needed – on the front lines of America's defense against terrorism.

Matt A. Mayer  
Acting Executive Director  
SLGCP



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## I. Background

The U.S. Department of Homeland Security (DHS), Office of State and Local Government Coordination and Preparedness (SLGCP) is providing equipment to smaller agencies through a new and innovative pilot program. The Commercial Equipment Direct Assistance Program (CEDAP) is designed to fill gaps with small agencies in areas of equipment they have not previously been able to acquire through other sources. The SLGCP has been directed by the United States Congress to implement a program that is capable of, “addressing the needs of jurisdictions in smaller communities that make it difficult to identify, select, procure, practice and become proficient in specialized equipment and technology.” In addition, national law enforcement associations including the International Association of Chiefs of Police (IACP) and the National Sheriffs’ Association (NSA) have expressed their appreciation that CEDAP omits the red tape associated with other traditional programs. This new program will provide needed equipment and training for jurisdictions that would otherwise experience difficulty acquiring these services.

While they face the common threat of terrorism, the needs of smaller jurisdictions are very different from the needs of larger metropolitan areas. Smaller agencies confront threats to the transportation infrastructure, agriculture, water supplies, power grids and other critical items spread out over a wide geographical area. Terrorists may live and train in small and rural communities. Targets such as pipelines and nuclear power plants are typically located in smaller jurisdictions. **One of the central goals of the program is to provide equipment for jurisdictions that cannot otherwise afford to purchase state-of-the-art equipment to assist them in their homeland security missions in the following areas.**

### A. Prevention and Detection

Congress recognizes the role of suburban and smaller agencies in counterterrorism and considers it a top priority. It has been noted that large percentage of terrorists (especially domestic) have previous arrests, and even September 11<sup>th</sup> terrorist Mohammed Atta and suspected terrorist Zacharias Mossoui came in contact with smaller law enforcement agencies before the September 11 attacks. All of the nineteen September 11 terrorists lived in smaller communities for approximately a year in advance of the attacks.

### B. Regional Response and Mutual Aid

It is likewise recognized that suburban and smaller agencies serve as the support and safety net for their larger neighboring cities. Through Mutual Aid and Task Force operations, the smaller agencies can play a vital role in the urban areas. In regions such as Los Angeles and the National Capital Region, smaller communities may collectively comprise greater numbers than the large jurisdictions themselves to take part in response operations or augment the incident commander in other ways.



### **C. Interoperability**

The nation and Congress places tremendous emphasis on ensuring equipment purchases enhance the interoperability of first responder equipment. The CEDAP program recognizes this and utilizes the Prepositioned Equipment Program (PEP) as a source for equipment to be transferred to CEDAP jurisdictions. The PEP program establishes multiple caches of first responder equipment geographically dispersed throughout the nation for quick deployment. The PEP caches are completely standardized and interoperable, containing over 220 line items of equipment that may be needed in a response to a weapon of mass destruction (WMD) event. With PEP, the CEDAP program helps jurisdictions acquire similar equipment that enhance the interoperability of responding jurisdictions.



## II. The Fiscal Year 2005 Commercial Equipment Direct Assistance Program (CEDAP)

### A. Authorized Program Purpose

Funding for the Fiscal Year (FY) 2005 Commercial Equipment Direct Assistance Program (CEDAP) is authorized by Public Law 108-334, (H.R. 4567), the FY 2005 Homeland Security Appropriations Act. The FY 2005 Appropriations Act directs SLGCP to develop and implement an equipment transfer program for emergency responders. This action was taken by Congress at the urging of multiple national law enforcement associations and is based upon the successful experience of a similar program managed by the White House Office of National Drug Control Policy (ONDCP) and has become the model for congressional action leading to House Report (H.R.) 108-774 stating that,

“The conferees agree to provide \$50,000,000 as proposed by the House. . . . The conferees direct SLGCP to develop a technology transfer program to assist smaller communities in acquiring and using commercially available equipment to prevent, deter, and respond to terrorist attacks, as identified in state homeland security strategies. **This competitive program shall be a direct assistance program, not a grant program, and SLGCP will provide the equipment and technical assistance directly to the selected jurisdictions. . . .** A key element of this program shall be the provision of appropriate training and technical assistance to ensure effective integration of the equipment into the jurisdictions' response plans. . . .”

### B. Program Requirements

The CEDAP equipment will be provided mainly to small agencies, departments and jurisdictions. These jurisdictions will have to show they have not been able to purchase this equipment through other sources such as the SLGCP State Homeland Security Program (SHSP) or Urban Areas Security Initiative (UASI) program. Receipt of equipment under the FY 2005 CEDAP is contingent upon the submission and approval of the on-line CEDAP application through the Responder Knowledge Base (RKB). The RKB is a Web-based information tool for first responders and is hosted by the National Memorial Institute for the Prevention of Terrorism (MIPT) located in Oklahoma City, Oklahoma. Applicants will submit their equipment requests using the RKB at [www.rkb.mipt.org](http://www.rkb.mipt.org).

### C. Program Features

Key features of the program include delivering equipment and training to CEDAP recipients. The CEDAP is a competitive process and applications will be reviewed in the order in which they are received. Applications will be scored, ranked and rated by subject matter experts. Jurisdictions may request only one device in their application. Unsuccessful Phase I applicants will be asked to resubmit their requests during Phase II of the CEDAP program, commencing in the May or June, 2005 timeframe.



The CEDAP program begins with an application review period. Although applications cannot be submitted during this 15 day timeframe, applicants are encouraged to review the application, ask questions, and research application questions. Applications will be accepted the day following the closure of the review period and the application window will be open to submit applications for 30 days. Eligible jurisdictions are strongly encouraged to submit their applications as soon as possible. Since applications will be accepted in the order they are received, it is in the best interest of the applicant to submit their applications promptly.



### III. CEDAP Eligible Applicants and Available Equipment

The FY 2005 Commercial Equipment Direct Assistance Program is a new and innovative pilot program designed to transfer needed equipment to small jurisdictions. Typically, these jurisdictions have been unable to acquire this equipment through other DHS funding sources. Eligible applicants include smaller and rural law enforcement jurisdictions with populations of 50,000 or less. These jurisdictions will have to show that they have been unsuccessful in acquiring CEDAP equipment or funding for them through other DHS funded programs. This is particularly relevant for the DHS State Homeland Security Program (SHSP), or the Urban Areas Security Initiative (UASI). Small jurisdictions that have been unable to acquire funding through these sources would potentially be eligible for equipment under CEDAP.

The CEDAP program offers equipment and equipment training in the following four categories: personal protective equipment (PPE), detection and sensor devices, law enforcement information sharing software, and communications interoperability. The equipment available in this solicitation is based on equipment found in the PEP caches, and ONDCP's Technology Transfer Program. Future CEDAP solicitations will add other PEP and ONDCP equipment to the list of equipment, and include new and promising equipment available through commercial off the shelf (COTS) or Government off the Shelf (GOTS) equipment programs. Applicants will be able to select one item in the following list and should refer to the online CEDAP Equipment Catalog for more information about these items:

#### DETECTION and SENSORY EQUIPMENT

- Advanced Portable Detector
- Night Vision Kit
- Search Camera/Victim Locator
- Thermal Imager

#### INFORMATION SHARING AND RISK MANAGEMENT

- Law Enforcement Software
- Link and Pattern Analysis Software

#### INTEROPERABILITY DEVICES

- Communications Interoperability Gateway/Crossband Switch

#### PERSONAL PROTECTIVE EQUIPMENT

- CBRN-approved Air Purifying Respirator (APR) and NFPA 1994 Class 3 Protective Ensemble w/boots and gloves



## **IV. Disqualifying Criteria**

### **A. SHSP and UASI Funding**

Applications may be delayed or denied for the following reasons:

1. Applicants must show that their jurisdictions could not obtain advanced equipment through other DHS programs such as the SHSP or UASI Programs.
2. Jurisdictions that have received equipment through these grant programs in the past may be ineligible for CEDAP assistance.
3. Although UASI sites are generally ineligible, law enforcement agencies within a UASI area that have not received assistance through the UASI program are eligible.
4. Non-law enforcement agencies such as fire and EMS may be eligible if they are part of an organized task force operation that includes a law enforcement focus. An example would be a Terrorism Early Warning (TEW) project.

### **B. Federal Emergency Management Agency Interoperable Communications Equipment Program**

Applicants who apply for CEDAP communications interoperability equipment but received grant assistance from the Federal Emergency Management Agency (FEMA) under FEMA's Interoperable Communications Equipment (ICE) Program will not be eligible for communications equipment under the CEDAP program. These jurisdictions are still encouraged to apply but they must select from the list of other equipment in this solicitation.

### **C. Multiple Applications for Equipment and Equipment Selections**

Jurisdictions are allowed to submit only one application. Multiple applications received from the same jurisdiction will automatically disqualify the applicant from consideration for all applications submitted. The online application will permit only one equipment choice per application.



## V. Application Guidance

Eligible applicants must submit their CEDAP applications online at [www.rkb.mipt.org](http://www.rkb.mipt.org). The application process begins with a 15 day open review period. This timeframe provides the applicant with the opportunity to determine if they meet the eligibility criteria and to seek guidance or answers to any questions they might have before the application window opens on day 16. Applicants are encouraged to download a copy of the application and study it with their colleagues, and ask questions or call the CEDAP program office if they need assistance. The applicant will want to locate several easy to find resources or answers to specific application questions during this 15 day period. This should provide the applicant with sufficient information to submit their application when the application window opens.

Prospective applicants should direct their CEDAP questions to the SLGCP Centralized Scheduling and Information Desk (CSID) at 1-800 368-6498. If the CSID representative cannot answer your question, your call may be routed to SLGCP's technical agent for the CEDAP program located at Ft. Huachuca, Arizona. A staff of highly trained professionals at Ft. Huachuca is standing ready to answer your equipment or application concerns.

The technical staff at Ft. Huachuca will conduct the initial review of all CEDAP applications. If a question concerning your application or equipment request arises, Ft. Huachuca will attempt to reach you to clarify your request or to obtain additional details to prevent your application from being disqualified or delayed.



## VI. Application Requirements

Applications must be submitted on line using the Web address noted in Section V. Applicants must complete the online application, answering all questions as clearly and fully as possible. Incomplete applications are removed from processing and returned to the applicant. The application contains several demographic questions regarding such things as the size and population of your jurisdictions. Important elements of the application include past funding histories, how the jurisdiction coordinates with the state on the statewide homeland security strategic plan, and whether or not the applicant participates in the DHS programs such as NIMS, UASI and others. All but one essay question can be answered with 500 characters or less. The essay question may be up to 2500 characters in length. Applicants are encouraged to take the time to review each question and formulate their answers ahead of time.



## **VII. The Role of the State Administrative Agency (SAA) and the State Technology Representative (STR)**

Unlike other SLGCP programs, the CEDAP is designed to transfer equipment directly to jurisdictions submitting the request. The CEDAP eliminates the traditional red tape and paperwork involved when processing applications through normal DHS funding channels. This doesn't mean however that the SAA is excluded from the CEDAP process. In fact, SAA's will be asked to review each request submitted from their state. The SAA will receive automatic e-mail notifications of their state's CEDAP applications. Notifications will be sent to the SAA's before the applications are rated or ranked by SLGCP. SAA's who object to an applicant's request because it is not consistent with the state strategy will have seven (7) days to notify SLGCP of these concerns. To reduce e-mail traffic and help to make this process as manageable as possible notifications will be batched to the extent practicable and forwarded to the SAA and State Technology Representative for their review.

The State Technology Representative (STR) was designated by the SAA to assist SLGCP in the CEDAP program. The STR will act as the Systems Support Division's (SSD) single point of contact (SPOC) to answer your state's equipment questions and act as a sounding board for SSD regarding CEDAP and other state-based equipment initiatives with SSD. The STR will be an important resource in the CEDAP process to help validate equipment requests and obtain feedback on the equipment delivery process.



## **VIII. Uses of CEDAP Communications Equipment**

The CEDAP communications equipment is a gateway or cross band switch permitting the operator to interconnect several disparate hand held radios and land mobile radios together using a single console.

Applicants requesting communications interoperability equipment must ensure that the integration of this equipment complies with the state's requirement to develop a statewide communications interoperability plan. The communications equipment offered in CEDAP complies with the Project 25 suite of standards described below and may be used for communication system development and expansion. It also supports a standards-based approach for communications interoperability and is suitable for a multi-jurisdictional and multi-disciplinary interoperability plan. This CEDAP communications equipment can be extremely useful in law enforcement investigations or task force operations. However, the applicant should ensure that there is sufficient input from the user community within your jurisdiction before submitting the request for communications equipment.

The Project 25, or P-25 suite of standards have been developed to allow for backward compatibility with existing digital and analog systems and to provide for interoperability in future systems. The FCC has chosen the P25 suite of standards for voice and low-moderate speed data interoperability in the new nationwide 700 MHz frequency band and the Integrated Wireless Network (IWN) of the U.S. Departments of Justice and Treasury. Both departments have chosen the Project 25 suite of standards for their new radio equipment. P25 has also been endorsed by the U.S. Department of Defense for new LMR (Land Mobile Radio) radio systems.

## **IX. Reporting Requirements**

CEDAP equipment recipients must agree to participate in several follow up evaluations and reports. Semi-annual impact evaluations to ascertain the level of use and applicability of the equipment transferred will be conducted by outside sources. In addition, these reviews and evaluations will request user feedback to identify best practices and lessons about the CEDAP process, all of which will help to improve the CEDAP program, the process it uses and equipment offerings.



## **Appendix A: Commercial Equipment Direct Assistance Program (CEDAP)—Frequently Asked Questions**

### **1. What is the legislative authorization for the program?**

PL 108-334, (H.R. 4567) Making Appropriations for the Department of Homeland Security for the Fiscal Year Ending September 30, 2005, as enacted by Congress and signed into law by the President, created CEDAP.

### **2. Why did Congress create the program?**

Congress is aware of the unique needs of jurisdictions in smaller communities that make it more difficult for them to identify, select, procure, practice, and become proficient in specialized equipment. To complement the Urban Areas Security Initiative (UASI) Program for larger agencies, Congress directed SLGCP to develop a direct equipment program to assist smaller communities in acquiring and using commercially available equipment to prevent, deter, and respond to terrorist attacks as identified in state homeland security strategies.

### **3. What is available?**

For FY 05, \$32 million in devices and systems will be provided to local agencies, as well as training and support for every item provided.

### **4. What categories of equipment will be available?**

In the first phase of the program, equipment will be available from the general categories of a) information sharing and risk assessment software, b) interoperable communications devices, c) detection and sensor equipment, and d) personal protective equipment.

### **5. How did ODP choose these categories?**

DHS consulted the Sheriffs and Chiefs of Police and asked for input on needs and priorities. The specific equipment to be distributed in the first phase of the program are taken from the list of items in the Pre-positioned Equipment Program (PEP). These items have been selected first because they are readily available and notable public safety officials agreed with their selection.

### **6. Will more equipment be available beyond these first categories?**

Yes, we will continue to expand the program and will add new and innovative equipment as the program develops.

### **7. Why the program is being implemented in two phases?**

In order to leverage existing federal programs and provide better direct assistance to agencies, departments, and jurisdictions, we decided that the first phase of the program would be devoted to rapidly deploying existing equipment chosen from the Pre-positioned Equipment Program. The second phase of the program will expand the available equipment.

### **8. Who is eligible to apply?**

Applications will be accepted from smaller law enforcement and emergency responder agencies not currently funded through the Urban Areas Security Initiative (UASI).



**9. Will college and university campus police be able to take advantage of the program?**

Yes, the program will benefit these unique agencies. Many of these agencies have not been able to acquire the equipment they need through other funding channels. Additionally, many colleges and universities in small and rural areas have diverse student populations and unique vulnerabilities associated with high profile research facilities or critical infrastructures that require an enhanced law enforcement capability.

**10. What happens to larger non-UASI cities?**

Any non-UASI agency, department, or jurisdiction is an eligible applicant under the CEDAP program. Non-UASI jurisdictions must demonstrate that previous funding was not available to meet all of their homeland security mission requirements. Successful applicants will be able to acquire equipment and equipment to fill the equipment void other programs could not.

**11. Why is the CEDAP program necessary in lieu of state and UASI funding?**

UASI funding is specifically directed towards agencies in large urban areas and is allocated under a complex formula of risk, threat, and critical infrastructure data. State homeland security funding is allocated to the states, and the governors have established processes to distribute those funds to individual agencies, departments, and jurisdictions. In contrast, the Commercial Equipment Direct Assistance Program is a direct assistance program (not a grant) from the federal government that is designed to assist jurisdictions that might otherwise be unable to obtain federal assistance to meet their homeland security mission.

**12. What is the relationship between CEDAP and state and UASI funding?**

These programs have been designed to be complementary and are intended for different applicants. Together, they provide local jurisdictions and states with additional resources that would be needed to enhance regional response, mutual aid, and interoperability of equipment items.

**13. What is the application process for the CEDAP?**

Prospective applicants are asked to complete their application online at [www.rkb.mipt.org](http://www.rkb.mipt.org). Agencies, departments, and jurisdictions must provide the information requested on the application form to be considered. The application is an easy to use form with a selection of drop down menus and quick click buttons. Some questions require written answers but are limited by the number of alpha characters that can be entered. Applicants should be able to answer these questions in one sitting. The applications will be electronically forwarded to the U.S. Army Electronic Proving Ground (EPG) at Ft. Huachuca, Arizona, SLGCP's technical agent for the CEDAP program. EPG will review, rank and rate the applications and notify the applicants of the status of their submissions.

**14. How long do I have to submit my jurisdiction's application?**

The CEDAP program begins with a 15-day application review period. Although applications cannot be submitted during this timeframe, applicants are encouraged to review the application, consult with colleagues, and research their answers to application questions. Applications will be accepted in the order received immediately following the closure of the review period. The application submission period will be open for 30 days. Eligible jurisdictions are strongly encouraged to submit their applications as soon as possible. Since applications will be accepted in the order they are received, applicants will have a better chance of acquiring the equipment sought if they submit early.



**15. Whom do I call to get more information about the program?**

Applicants should call SLGCP's Centralized Scheduling and Information Desk at 1-800-368 6498, to speak with a help desk representative. These calls may be routed to the Special Programs Office at Ft. Huachuca where additional assistance regarding equipment and CEDAP offerings can be provided.

**16. What is the application review process?**

Applications will be reviewed in three stages. First, each application will be reviewed for accuracy and completeness. Applications missing required information will be returned and ineligible applicants will be so advised. Second, a desk review will be conducted by EPG staff at Ft Huachuca serving as SLGCP's technical agent for the CEDAP program. This will produce a base score for each application. Third, a panel of peer reviewers will evaluate the essay responses to give the final score for each application. Applicants will be ranked according to their scores and immediately advised that they have been approved. Applicants who fall below the funding line will be advised to reapply in the next round.

**17. What is the role of the state technology representative (STR) and why were they selected?**

The State Technology Representative (STR) was designated by the SAA to assist SLGCP in the CEDAP program. The STR will act as the Systems Support Division's (SSD) single point of contact (SPOC) to answer your state's equipment questions. STRs will also act as a sounding board for SSD regarding CEDAP and other state-based equipment initiatives with SSD. The STR will be an important resource in the CEDAP process to help validate equipment requests and obtain feedback on the equipment delivery process.

**18. How will State Administrative Agencies be involved in the application process?**

When an application is received and before it is ranked or rated, e-mail messages will be automatically sent to the State Administrative Agency (SAA) and the State Technology Representative (STR). If an objection is not received from the SAA or STR within seven days, the application will enter the rating and ranking process. If the SAA and STR do not agree, the State Preparedness Officer and the CEDAP Program Manager in SLGCP will attempt to resolve the disagreement with the SAA and STR.

**19. How will the SLGCP Preparedness Officer know of CEDAP applications in your state?**

SLGCP Preparedness Officers will also receive automatic e-mails when the SAA and STR are notified. This will help exchange information between Preparedness Officers and the CEDAP Program Manager and facilitate better communications with the SAA.

**20. Why is it important to answer the essay questions and describe past funding history, needs assessments, and their involvement or not in UASI and state strategic planning processes?**

It is in the best interest of the applicants to answer each essay question as completely as possible. The information requested through the essays will help agencies to tell DHS about the unique needs of their jurisdiction and describe how equipment requests will support statewide strategic planning. Complete answers will help the SAA and STR make a determination of the usefulness of the equipment in support of the state planning process.

**21. What happens when essay questions are not completed?**

The online application program will not permit mandatory essay questions to be left blank. Applicants who fail to answer the essays in detail will be set aside for further review and clarification. We will do our best



to clarify any incomplete information; however, incomplete or missing answers may delay full consideration of the application.

**22. What happens when the number of successful applicants exceeds the availability of funding for the program?**

CEDAP program dollars are limited, and not every applicant will be able to receive equipment under the program. Applicants who are not approved for Phase I may re-apply for Phase II.

**23. Will CEDAP communications interoperability equipment support the DHS SAFECOM interoperable communications guidelines?**

Yes, the CEDAP communications equipment is a gateway or cross band switch permitting the operator to interconnect several disparate hand held radios and land mobile radios together using a single console. The CEDAP communications equipment complies with the national standard for communications interoperability, also known as Project 25, or P-25. These suite of standards have been endorsed by DHS SAFECOM and were specifically developed to allow for backward compatibility with existing digital and analog systems, and to provide for interoperability in future systems. The FCC has chosen the P25 suite of standards for voice and low-moderate speed data interoperability in the new nationwide 700 MHz frequency band and the Integrated Wireless Network (IWN) for the U.S. Departments of Justice and Treasury. Both departments have chosen the Project 25 suite of standards for their new radio equipment. P25 has also been endorsed by the U.S. Department of Defense for new LMR (Land Mobile Radio) radio systems.

**24. How will the CEDAP program improve regional response, mutual aid, and interoperability between agencies?**

CEDAP is designed to “fill the gaps” in equipment that help agencies to work together. The Office of State and Local Government Coordination and Preparedness (SLGCP) will ensure that the State Administrative Agency (SAA) is aware of the CEDAP applications from each state. The SAA also needs to know the jurisdictions that have requested equipment under the CEDAP program. The CEDAP equipment will have to be integrated with the state’s planning processes for regional response and asset distribution throughout the state. In the event of a regional response, interoperability of the CEDAP equipment will be an important aspect of mutual aid.

**25. How is the CEDAP program important to the state’s strategic planning process?**

The knowledge gained from the practical application of the equipment will help strategic planning and assist the states in strengthening their statewide response. The CEDAP program also contains a technical assistance component to ensure the effective integration of the equipment into a response plan. Agencies, departments, and jurisdictions that participate in the CEDAP program must provide feedback on the equipment and share their experiences with other emergency responder organizations, which SAA’s may share with other response agencies in their states.



## Appendix B: Commercial Equipment Direct Assistance Program Application Worksheet

*This worksheet has been provided to assist you in preparing your responses before completing your online application. The online version will have a slightly different appearance, since some of the responses will use “pull-down” menus and check boxes. However, the content will be the same. If you have questions about this application, please contact SLGCP’s Centralized Scheduling and Information Desk (CSID) at 800-368-6498.*

Please answer the questions below as completely as possible. Your application will be rated and ranked against all other applications for the Commercial Equipment Direct Assistance Program (CEDAP). Applicants are encouraged to provide detailed answers in the remarks section where indicated. The size of your narrative responses will be limited to 500 characters, except for Question 17, which will be limited to 2500 characters. A character counter will appear below each response box to assist you.

Please refer to the CEDAP guidelines (available for download from the CEDAP page on this Web site) for more information regarding CEDAP applications. Use the FEEDBACK button above to report any system problems in completing this application.

1. Agency, department, or jurisdiction:

Name:

Employer Identification Number (EIN):

2. Address for receipt of official correspondence:

Point Of Contact (POC) Name:

Mailing Address:

City:

State:

Zip Code:

County:

If your shipping address is the same as your mailing address, check box and skip Question 3. (CHECK BOX HERE)

3. Address for receipt of equipment:

POC Name:

Shipping Address:

City:

State:

Zip Code:



County:

4. Head of agency, department, or jurisdiction (*Police Chief, Sheriff, Fire Chief, Commissioner, Director, Commander...*) and Technical Point of Contact (individual responsible for technology in agency), telephone number, fax number, and e-mail address.

Head of agency, department, or jurisdiction:

Name:  
Telephone:  
Fax:  
E-Mail:

Technical Point of Contact:

Name:  
Telephone:  
Fax:  
E-Mail:

5. Agency, department, or jurisdiction type: (PULL DOWN LIST)

- Emergency Management
- Health Care
- Emergency Medical Service
- Law Enforcement
- Fire Department
- Public Safety
- Government Administration
- Public Works
- HAZMAT
- Other

If Other, Specify: \_\_\_\_\_

6. Population Served: (PULL DOWN LIST)

- 50,000 or less
- 50,000+
- 100,000+

7. Agency, department, or jurisdiction size (including sworn officers): (PULL DOWN LIST)

- 10 or less
- 10+
- 25+



100+

8. Amount of funding or value of equipment, in dollars, received by your agency, department, or jurisdiction from State and/or Federal sources to purchase counter-terrorism equipment within the past 12 months: (PULL DOWN LIST)

\$0  
 \$1 to \$999  
 \$1,000 to \$4,999  
 \$5,000 to \$9,999  
 \$10,000 to \$49,999  
 \$50,000 to \$99,999  
 \$100,000+

9. Is there a high value target of critical infrastructure in your jurisdiction?

Yes  
 No

If yes, specify in order of priority (potential sites to consider include, but are not limited to, power plants, research facilities, bridges and highways, hospitals, border crossing or border areas, and communications facilities):

10. Has your agency, department, or jurisdiction sought funding for the requested CEDAP equipment through your State or urban area without success within the past 12 months?

Yes If yes, specify funding source and amount requested from your State Administrative Agency (SAA) or nearest urban area: \_\_\_\_\_  
 No

11. Has your agency, department, or jurisdiction, participated in a State homeland security **grant related** needs and capabilities assessment at any time since September 2001?

Yes If yes, what categories of equipment were identified as most needed by your agency (e.g., communications interoperability equipment, personnel protective equipment, detection or sensor devices, and information systems)?



\_\_\_\_\_

No

12. Is your agency, department, or jurisdiction within an Urban Area Security Initiative (UASI) region?

Yes                      If yes specify urban area: \_\_\_\_\_

No

Don't Know

13. Does your agency, department, or jurisdiction receive any funding via the UASI Program?

Yes                      If yes, specify amount received: \$ \_\_\_\_\_

No

Don't Know

14. Has your agency, department, or jurisdiction received first responder equipment training through the Department of Homeland Security's (DHS) Domestic Preparedness Equipment Technical Assistance Program (DPETAP), a program managed by the DHS Office of State and Local Government Coordination and Preparedness (SLGCP)?

Yes

No

Don't Know

If yes, specify equipment training received (e.g. personnel protective equipment (PPE), self-contained breathing apparatus (SCBA), chem/bio detection equipment, etc.)

15. Is your agency, department, or jurisdiction working with your State or region to implement the DHS National Incident Management System (NIMS)? Areas of concern include incorporating NIMS into emergency operations plans and establishing mutual aid agreements between agencies and jurisdictions.



- Yes
- No
- Don't Know

If yes, please specify the impact of NIMS standardization in those areas pertaining to the equipment you are requesting (e.g., will the equipment requested enhance mutual aid or interoperability with other agencies based upon the NIMS criteria in place?):

16. Has your agency, department, or jurisdiction completed a structured vulnerability assessment within the past 12 months?

- Yes
- No

Please explain:

This response is mandatory regardless of response.

17. Is your agency's, department's, or jurisdiction's homeland security plan consistent with your State's or nearest urban area's strategic planning guidance?

- Yes
- No

Please describe the extent of your plan's consistency with this strategic planning guidance, and how the equipment you are requesting will enhance homeland security operations and support State or regional response plans.

This response is mandatory regardless of response.



18. Indicate the level of coordination your agency, department, or jurisdiction maintains with the State or nearest urban area in the strategic planning process: (PULL DOWN LIST)

- Close coordination
- Somewhat close coordination
- No coordination at all

19. Has your agency, department, or jurisdiction received any assistance in the area of communications interoperability?

Yes If so, which Federal office provided the assistance (SLGCP, SAFECOM, DOJ/IWN/COPS, etc.)?  
\_\_\_\_\_

- No
- Don't Know

20. Below is the list of products available under the CEDAP Program. Select **ONE** product that best meets the needs of your agency, department, or jurisdiction. The quantities to be supplied are noted on each item. You will be asked to justify the equipment requested on the following pages.

#### INTEROPERABILITY DEVICES

- One (1) Interoperability Gateway Switch

#### DETECTION EQUIPMENT

- Two (2) Night Vision Kits
- Two (2) Thermal Imaging Systems
- One (1) Search Camera Victim Location System
- One (1) Advanced Portable Detector

#### PERSONAL PROTECTIVE EQUIPMENT

- Six (6) TTP Personal Protective Equipment Kits

Each TTP PPE Kit Includes:

(1 each) CBRN APR

(4 each) CBRN Canisters

(1 each) NFPA 1994 Class 3 Coverall and Shoulder-Length Overhead Ensemble (includes attached glove system)



(1 pair) NFPA 1994 Class 3 Boots (Certified with ensemble)

(1 each) Carry Bag, Black Nylon

#### INFORMATION SHARING AND RISK MANAGEMENT

- ( ) One (1) Information Search and Sharing Software
- ( ) One (1) Link and Pattern Analysis Software.

**By submitting this application, your agency, department, or jurisdiction agrees to participate in program and equipment evaluations. Your Agency, department, or jurisdiction also agrees to share successes, experience, and unique or innovative applications of the equipment for controlled release in publications.**

**To the best of my knowledge and belief, all data in this application is true and correct, and the document has been duly authorized by the Chief Executive Officer or Head of the agency, department, or jurisdiction submitting this application.**